

AUCHI POLYTECHNIC

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AUCHI

INVITATION TO TENDER 2017 TETFUND ZONAL INTERVENTION 30F2Y/2018 CAPITAL PROJECTS AUCHI POLYTECHNIC

(1) Auchi Polytechnic, Auchi, Edo state hereby invites suitably qualified and registered contractors for Pre-qualification for the Polytechnic's 2017 TETFUND Zonal Intervention and 2018 Capital Projects in line with the Public Procurement Act, 2007

SCOPE OF WORKS:

Lot 1	Construction of 2 Nr. Male and Female Toilets Facility Comprising of 7Nr. Toilets, 3Nr. Showers, BNr Urinals, A Changing Room and Janitor. 2Nr. Overhead Tanks of 2,500 Ltr Capacity each (Plastic Tank) and Fabricated Steel Materials as Tank Stand – TETFUND.
Lot 2	Procurement of 1 Nr 16-Seater Capacity medium roof Bus 2TR-FE, VALVE DOHC, With VVT – 12.7 Litre petrol engine 5-Speed, Manual transmission wide body. Dual Air-bags. Radio/CD, Air- conditioner, complete with all necessary accessories including all Registration. Insurance and Mechanical Testing to confirm soundness- TETFUND,
Lot 3	Construction of Classroom Block
Lot 4	Construction of Office Building
Lot 5	Procurement of Office Furniture
Lot 6	Procurement of Office Equipment

MANDATORY REQUIREMENTS

- (a) Evidence Of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7:
- (b) Evidence of Company income's Tax Clearance certificate for the last three (3) years (2015, 2016 & 2017) valid till 31 December, 2018;
- (c) Evidence of Current Pension Compliance Certificate valid till 31 December, 2018;

(d) Evidence of current industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2018;

(e) Evidence Of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate Valid till 31 December, 2018,

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate Issued by BPP

(g) Sworn Affidavit disclosing whether or not any Officer of the relevant committees of the Auchi Polytechnic, Auchi, Edo or the Bureau of Public Procurement is a former or present Director. Shareholder or has any pecuniary interest in the Bidder, that the company is not bankrupt, in receivership or under liquidation or involved in any litigation Which Can potentially affect the Company's ability to effectively discharge their responsibility if engaged and to confirm that all information presented in its bid are true and correct in all particulars,

(h) Company's Audited Accounts for the last three (3) years – (2015, 2010 & 2017);

(i) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company Profile with the curriculum vitae of Key staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction; COREN, QSRBN, ARCON, CORBON etc.);

(k) For Motor vehicle's procurement: only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the procurement";

(l) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards. Valuation

Certificates, Job Completion Certificates and Photographs of the projects;

(m) List of Plants/Equipment with proof of Ownership/Lease (in case of construction);

(n) For Joint Venture/Partnership. Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner)

(o) All documents for submission must be transmitted With a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number

(RC) as issued by the Corporate Affairs Commission (CAC), Contact Address. Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of Head, Procurement Unit. Auchi Polytechnic. Auchi on evidence of payment of a non-refundable fee of N10,000.00 per Lot, paid into the Auchi Polytechnic's Remita account in any commercial bank

SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to (the MDA's Accounting Officer. With Office Address) and Clearly marked with (the name of the project and the Lot number) Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box in the office of the Head of Procurement Unit Auchi Polytechnic Main Administrative Building **not later than 12:00 noon Monday, 12 November, 2018.**

OPENING OF BID

The technical bids will be opened immediately after the deadline for submission **12:00 noon Monday 12 November, 2018** at the Auchi Polytechnic Boardroom, Main Administrative Building, Auchi in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of (state the position of the person, room and floor number and the office address), as the Auchi Polytechnic will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Head Procurement Unit on e-mail rector@auchipoly.edu.ng.

PLEASE NOTE

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots
- (d) The Polytechnic reserves the right to reject any Pre-qualification and Tender submission

(e) Only Contractors with responsive bids shall be considered.

(f) Successful Contractors will be required to present original copies of their pre-qualification documents before award.

(g) Nothing in this advertisement shall be considered to be a commitment on the part of Auchu Polytechnic, nor shall it entitle responding firms to seek any indemnity from Auchu Polytechnic by virtue of the Contractors having responded to this advertisement

SIGNED

HEAD PROCUREMENT UNIT

AUCHU POLYTECHNIC, AUCHU